

ANNEX C8: Twinning Light Selection Fact Sheet



PROJECT DATA

Publication number	
Twinning fiche title and number	
Financing decision title and number	
Applicant (Member State)	
Duration	<i>Months</i>
Total Budget	
Date selection Meeting	

FORMAL CRITERIA *(to be checked before the selection meetings)*

The institutions proposed by the MS are public administrations or/and registered mandated bodies?	
Does the proposal contain the CV of PL and experts?	
Do the experts fulfil the minimum requirements?	
Are the full details of a contact person for MS provided?	

Does the MS proposal fulfil the formal criteria? YES ☐ NO ☐

EVALUATION GRID for TWINNING LIGHT– SELECTION AND AWARD CRITERIA

Selection criteria consider the **operational capacity of the component leaders mentioned** in the proposal; the assessment is expressed on a **Yes/No** basis and a single negative evaluation of one criterion disqualifies the proposal.

Award criteria consider the **merit of the main qualifying aspects** of the proposal and are evaluated applying a **scoring system** based on the following **scoring table**:

Score	Meaning
1	very poor
2	poor
3	adequate
4	good
5	very good

1. Operational capacity

	Score 1 to 5
1.1 Does the proposed project leader have sufficient management capacity (including staff and ability to handle the project budget)?	/5
1.3 Is the level of the component leaders/key experts of the MS Administration and/or mandated body sufficient to ensure the proper implementation of this Project?	/5
<u>Comments:</u>	

2. Qualifying Aspects of the Proposal

<u>2.1 Technical Expertise</u>	Score 1 to 5
2.1.1 Technical expertise of the proposed project leader (Knowledge of the issues to be addressed and experience in implementing the <i>Union acquis</i> /area of cooperation)	/5
2.1.2 Previous project management experience of the project leader	/5
2.1.3 Technical expertise of the proposed short-term experts	/5
<u>Comments:</u>	

<u>2.2 Relevance</u>	Score 1 to 5
2.2.1 Relevance of the proposal when compared to the objectives of the Twinning Light Project Fiche	/5
2.2.2 Aptitude of the proposal to cover all areas stated in the Twinning Light Project Fiche	/5
2.2.3 Adequateness of the MS administration(s) to satisfy the needs identified in the Twinning Light Project Fiche	/5
2.2.4 Consideration given by the proposal to other assistance provided in the same area (for example previous Twinning projects) and suggestions on how to avoid duplication and how to create synergies	/5
<u>Comments:</u>	

<u>2.3 Methodology</u>	Score 1 to 5
2.3.1 Overall coherence of the project design	/5
2.3.2 Adequateness of the proposed methodology with regard to the specific project	/5
2.3.3 Formulation of the mandatory results/outputs per component and the potential contribution to the specific objective	/5
2.3.4 Clearness of the formulation of proposed activities and adherence of the latter to the objectives and the expected results	/5
<u>Comments:</u>	

<u>2.4 Sustainability</u>	Score 1 to 5
2.4.1 Possibility that the action produces a tangible impact on its target groups	/5
2.4.2 Possibility that the proposal produces a multiplier effects (including scope for replication and extension of the outcome of the action and dissemination of information)	/5
2.4.3 Indications contained in the proposal about the sustainability of the action (strategies foreseen in order to safeguard the achievement of the mandatory results/outputs in the beneficiary administration, i.e. a sustainability plan)	/5
<u>Comments:</u>	

3. OVERALL ASSESSMENT AND CONCLUSION to be conveyed to all making a proposal

1. Operational capacity	/10
2.1. Technical expertise	/15
2.2. Relevance	/20
2.3. Methodology	/20
2.4. Sustainability	/15
TOTAL SCORE	/80

RECOMMENDATIONS
<p>STRONG POINTS:</p> <p>WEAK POINTS:</p> <p>Particular comments:</p>

CONCLUSION

Please write your conclusion using one of the following options: Selected/Not Selected

CONCLUSION:

<i>Name</i>	<i>Name</i>	<i>Name</i>
<i>Signature:</i>	<i>Signature:</i>	<i>Signature:</i>

Date: